Gdańsk, …….……………………………

………………………………….………………….

*student’s name and surname*

*………………………………….………………….*

*telephone no., e-mail address*

*………………………………….………………….*

*student's record book no.*

*………………………………….………………….*

*form of studies / field of study / specialisation*

*………………………………….………………….*

*year / semester of studies*

**Barbara Wolnik, PhD**

Deputy Dean for Student Affairs and Education

Faculty of Mathematics, Phisics and Informatics, University of Gdańsk

Due to a failure to pass in semester ……..\*\* in academic year ………./………. the following course/courses:

|  |  |  |
| --- | --- | --- |
| Item | Subject | Form of crediting |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |

in accordance with § 24 section 1 of the Study Regulations of the University of Gdańsk I kindly ask for permission to repeat ……………\*\* semester in academic year …. /…..

Based on the Study Regulations of the University of Gdansk I kindly ask for leave from courses for a period of winter/summer semester in the academic year …. /……

 …………………………...
 *Student’s signature*

**Confirmation of the Dean’s office employee**

I conirmed that Ms/Mr …………… failed above mentioned exam/exams.

……………………….. ……………………………………...
 *data signature of the Dean’s office employee*

**Decision of the Deputy Dean for Student Affairs and Education**

Request for permission for retaking semester ……………………… in academic year …. /…… has been accepted/ rejected, due to failure to pass the following courses:

|  |  |  |
| --- | --- | --- |
| Item | Subject | Form of crediting |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |

The fee for retaking the semester: …… PLN

1.LEGAL BASIS FOR STUDENTS COMMENCING THEIR STUDIES FROM THE ACADEMIC YEAR **2021/2022**

On the basis of article 13 section 1 of the decree no. **122/R/21** of the Rector of the University of Gdańsk of 30 August 2022 the payment referred to in § 12 sections 1-3 should be made by the student on a one-off basis within fourteen days from the start of the semester for which the student has permission to retake a course or a semester due to unsatisfactory study results, granted by the deputy dean, acting on the basis of the Rector’s authorisation.

2.LEGAL BASIS FOR STUDENTS COMMENCING THEIR STUDIES FROM THE ACADEMIC YEAR **2022/2023**

On the basis of article 10 section 1 of the decree no. **90/R/22** of the Rector of the University of Gdańsk of 20 July 2022 the payment referred to in § 9 sections 1-3 should be made by the student on a one-off basis within fourteen days from the start of the semester for which the student has permission to retake a course or a semester due to unsatisfactory study results, granted by the deputy dean, acting on the basis of the Rector’s authorisation.

 On behalf of the Rector

………………………….. …………………………………………………...
 *data Signature of the* *Dean for Students’ Affair and Education*

**Student’s statement\*\*\***

I hereby declare that I have acknowledged with the above decision of the Dean for Students’ Affair and Education at the Faculty of Matematics, Physics and Informatics of the University of Gdańsk and with the rules regarding retaking a semester resulting from the provisions of law, including the Studies Regulations of the University of Gdańsk and the decree no. ….. of the Rector of the University of Gdańsk

 .

……………………….. …………………………
 *data Student’s signature*

\* Delete if inapplicable.
\*\* Write down the number of the semester that is to be retaken

\*\*\* Student signs the statement based on the decision of the Dean for Students’ Affair and Education acting on the basis of the Rector’s authorisation.